

Brenda R. Arson

Production Coordinator
IATSE Local 871

INDUSTRY EXPERIENCE

Production Coordinator

“Manure”	Producer: Ken Johnson	Director: Michael Polish
“Serious Moonlight”	Producer: Michael Roiff	Director: Cheryl Hines
“Stone House”	Producer: Ash Shah	Director: Alex Turner
“The Last Sentinel”	Producer: Bill Gottlieb	Director: Jesse Johnson
“Soft Target”	Producer: Bill Gottlieb	Director: Art Camacho

Wrap Coordinator

“Carpool Guy”	Producer: PublicMediaWorks	Director: Corbin Bernsen
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Assistant Production Coordinator

“Stay Cool”	Producer: Ken Johnson	Director: Michael Polish
“Eye of the Dolphin”	Producer: Susan Johnson / Jacob Mosler	Director: Michael Sellers
“Unknown”	Producer: Rick Lashbrook	Director: Simon Brand
“Crazy”	Producer: Steve Vai, Favored Nations	Director: Rick Bieber
“Daltry Calhoun”	Producer: Quentin Tarantino	Director: Katrina Bronson
“Bride and Prejudice”	Producer: Deepak Nayar	Director: Gurinder Chadha

Office Production Assistant

“Hillside Strangler”	Producer: Ash Shah	Director: Chris Fisher
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RELATED PROFESSIONAL EXPERIENCE

Director of Operations

Gorilla Pictures October 2004 – June 2007

Office Assistant / Receptionist

Amsel, Eisenstadt & Frazier Talent Agency February 2004 – June 2004

Exhibit Manager - Digestive Disease Week

American Gastroenterological Association January 2001-June 2003

- Oversaw all aspects of a major medical tradeshow including hiring vendors, managing a \$3,000,000 budget, correspondence with management and customers, creation of marketing materials and general management duties.

SKILLS

- Proficient in Microsoft Word, Excel and Outlook for MAC or PC
- Familiar with Filemaker Pro, Movie Magic Scheduling and Final Draft

EDUCATION

Producer's Program (Summer) August 2003
University of California - Los Angeles (UCLA), Los Angeles, California

Bachelors of Arts, Multicultural Studies August 1993
The Evergreen State College, Olympia, Washington